

PLANO AMATEUR RADIO KLUB CONSTITUTION

as amended: September, 1995

ARTICLE I

The name of the club shall be “Plano Amateur Radio Klub, Inc’

ARTICLE II

The purpose for which the incorporated club is formed is to support educational projects and promote undertakings as authorized by Subdivision Two of Article 1302 Revised Civil Statutes of the State of Texas and Part 97 of the Federal Communications Commission Subparts A-G This club is to act as a unified group to furnish communication services for Civil Defense, Red Cross, State, County and City Law enforcement agencies or such other charitable organizations during times of emergency, distress, national disaster, or in the public interest; to provide for instruction in the fundamentals of electronics and its allied arts, including the International Morse Code; to provide open meetings for lectures and discussions of scientific developments in the Radio Communications and Electronics Arts; to enhance our individual and collective knowledge of Radio Communications and its allied arts and sciences.

ARTICLE III

Membership

All persons interested in amateur radio communications shall be eligible for membership (Membership shall be by application and election upon such terms as the club shall by its by-laws provide).

Officers

Section 1 .The officers of this club shall be President, Immediate Past President, VicePresident, Secretary, Treasurer, Activities Director, Newsletter Editor, Public Relations Director and Communications Director. These officers shall constitute the Board of Directors for this club.

Section 2- The officers of this club shall be elected for a term of one year by ballot of the eligible voting members present, provided there be a quorum, in accordance with the ByLaws. Officers must be full members in good standing.

Section 3 . Vacancies occurring between elections must be filled by special elections at the regular meeting following the withdrawal, resignation, or removal of an officer of this club. Withdrawals or resignations may only be accepted at a regular meeting.

Section 4 . Officers may be removed by a three-fourths vote of the eligible voting membership.

ARTICLE V

Duties of Officers

Section 1 . The president shall preside at all meeting of this club, and conduct the same according to the rules adopted. He shall enforce due observance of this Constitution and By-Laws, decide all questions of order, sign as an official of the club only those documents that are adopted by the club, and perform all other customary duties pertaining to the office of president.

Section 2 . The vice-president shall assume all the duties of the President, in the absence of the latter, and will assist in all duties as delegated by the Board of Directors.

Section 3 . The secretary shall keep a record of the proceedings of all meetings, keep a roll of members, receive applications for membership, carry on all correspondence, read communications at each meeting, and mail written meeting notices to each member. He shall at the expiration of his term turn over all items belonging to the club to his successor

Section 4 . The treasurer shall receive and receipt for all moneys paid to this club; he shall keep an accurate account of all moneys received and expended, and shall maintain a double entry bookkeeping system according to accepted accounting practices He shall pay no bills without proper authorization (by the club or its Board of Directors) At the end of each quarter, he shall submit an itemized statement of disbursements and receipts He shall at the expiration of his term turn over everything in his possession belonging to the club to his successor. A petty cash fund may be established in accordance with the by-laws

Section 5 . The activities director shall organize club member activities, plan and recommend contests for operating benefit, and advance club interest and activity approved by the club. He shall encourage members in reporting activities to the club bulletin. He shall endeavor to make the reputation of the club and amateur radio activities in the community as outstanding as possible.

Section 6 .The newsletter editor shall be responsible for publishing and distributing the official club organ .“The Parking Ticket.” He is required to abide by any by-laws governing publication of the Newsletter.

Section 7 .The public relations director shall prepare and release official information concerning the club activities to the news media. In addition, he will perform any other duties pertinent to the communications of the club’s activities to the general public.

Section 8 .The communication director shall be responsible for operation of the club station and all other club radio equipment. He shall see that the club equipment is maintained at all times to be available if required for emergency communication.

Section 9 .Any officer may appoint committees or assistants to aid him in specific branches of activity.

Section 10 .The board of directors shall act in behalf of the general membership to oversee the actions and programs undertaken by the club. They may authorize necessary expenditures not to exceed the amount specified in the By-Laws at any one Board of Directors meeting. Expenditures above this amount must be authorized by the membership by a majority vote of those present in a meeting as defined in Article VI.

ARTICLE VI

Meetings

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of one-third of the eligible voting members shall constitute a quorum for the transaction of business. Voting by written proxy is acceptable in accordance with the By-Laws. Proxies shall count toward a quorum. An eligible voting member is defined as any full voting member who has attended a meeting within the last five months, by in person or by proxy, excluding the meeting in progress. At the Board of Directors meetings, a majority of the board shall constitute a quorum for the transaction of business.

ARTICLE VII

Dues

The club, by majority vote at any meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization within its objectives as set forth in Article I and II. Non-payment of such dues or assessments shall be cause for expulsion or suspension from the club within the discretion of the membership.

ARTICLE VIII

Amendments

Section 1 .The Constitution of this club may be amended by a two-thirds majority vote of the eligible voting membership present at any regular meeting provided the conditions of Article VII, Sections 2 and 3, have been complied with.

Section 2 . Amendment of the Constitution of this club requires previous notice to the membership before an amendment may be brought to the membership. Such notice may be written or oral, either in the form of a complete text or merely the intent or purport of the proposed amendment, and the notice must be presented to the membership as outlined in Section 3 of this Article.

Section 3 .Notification of intent to amend the club Constitution must be submitted

A. in writing to the Board of Directors thirty (30) days preceding the time that the amendment of the Constitution is to be presented to the membership; or

B. orally and recorded in the minutes of the meeting for two consecutive membership meetings immediately preceding the meeting the amendment of the Constitution is to be presented to the membership; or

C. in the form of a motion before the membership, and passed by a majority vote The motion must be made at the regular meeting that the amendment of the constitution is to be presented to the membership

Section 4 .Notification of intent to amend the By-Laws of this Constitution must be submitted in the form of a motion before the membership, and passed by a majority vote. The motion must be made at the regular meeting immediately preceding the meeting the amendment of the By-Laws is to be presented to the membership.

Section 5 .No section of Article IX may be suspended under any circumstances.

ARTICLE IX

Suspension of the Constitution

Any individual article or articles or by-laws except Article IX may be suspended by a three-quarters vote of the voting members present at any regular meeting of the club, provided the conditions of Article VI have been complied with.

ARTICLE X

Reporting Period

The Plano Amateur Radio Klub, Inc. has established the period from 1 January to 31 December as its reporting period for all fiscal matters.

ARTICLE XI

Rules

Robert's Rules, as newly revised, shall govern proceedings.

BY-LAWS

1. RECORDS . It shall be the duty of the Secretary to keep the Constitution and By-Laws of the club and have the same with him at every meeting. He shall cause all amendments, changes and additions to be noted thereon and shall permit the same to be consulted by members upon request. Any club record or document shall be made available for inspection within thirty (30) days of receipt of a written request by a bona-fide member. All records or documents shall be kept as a permanent record.

2 MEMBERSHIP . Applications for membership shall be submitted at a regular meeting in writing. Each applicant must express a willingness to abide by the Constitution, ByLaws and other rules promulgated by the club. Applicants for full voting membership shall present to the secretary for inspection a copy or original of their current station/operator license within sixty days. Two- thirds of the voting members present shall approve the applicant before he shall be considered elected to membership.

3. CLASSES OF MEMBERSHIP . There shall be FOUR classes of membership.

A. FULL VOTING MEMBERS . Only licensed amateur radio operators qualify as full voting members of the club. All grades of amateur licensees shall be eligible.

B ASSOCIATE MEMBERS . Associate membership may be selected by licensed amateurs, who may be normally unable to attend meetings. Unlicensed persons interested in Amateur Radio may also become associate members. This is a nonvoting membership classification.

C. STUDENT MEMBERS . Student membership may be selected by both licensed and unlicensed persons interested in amateur radio. Persons eligible for

student membership must be 18 years old or less and currently enrolled in a full time educational facility. This is a non-voting membership classification.

D. HONORARY MEMBERSHIP .Honorary club membership may be bestowed upon anyone who has been of great benefit to the club. The membership must be approved by a majority of the eligible voting members at a regular club meeting. This is a non-voting membership classification.

4. MEETINGS .Regular meetings shall be held at such place and time as the Board shall select. Special meetings MUST be called by the president WITHIN TEN (10) CALENDAR DAYS upon the written request of any seven (7) full voting members. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notices shall be so sent that, in the ordinary postal delivery, they arrive not less than twenty-four (24) hours before the meeting time.

5 DUES .In accordance with the provisions of Article VII of the Constitution for the purpose of providing funds for current expenses, annual dues for full voting members will be twelve dollars. Associate members will pay six dollars per year and student members will pay three dollars per year. Any member who is delinquent in his/her dues will forfeit his/her voting right until such time as he/she becomes current in his dues. Family membership dues will be full dues for one full voting member, with each additional family member paying one-half of the dues applicable to his/her chosen membership class. No family will pay more than eighteen dollars total.

In recognition of the use of their call letters, the repeater trustees will be granted membership in both the Klub and the Repeater Association at no charge, for the duration of their trusteeship.

6. TENURE OF OFFICERS .No officer shall hold the same office for more than two consecutive full terms No officer shall hold more than one elected office during his tenure.

7. ELECTIONS .Election of the President, Treasurer, Activities Director and Newsletter Editor shall be held in April at the regular meeting. The Vice-President, Secretary, Public Relations Director and Communications Director shall be elected in October at the regular meeting. Election of officers will be made by secret ballot. Only members present, or those who have submitted a proxy prior to the meeting at which the vote is taken, shall be permitted to vote. A sample ballot will be printed in the official club newsletter in the issue immediately prior to the election. The president will not have a vote unless a tie shall result. He shall then cast the tie breaking vote. Official ballots will be available to the attending voting membership at the evening on which the election is to be held.

8. PROXIES . A proxy may be substituted by a member in case of absenteeism, providing it is dated and signed for a specific meeting. Proxies shall be logged by the secretary. No attending member shall cast more than two proxies at such meeting.

9. BOARD OF DIRECTORS EXPENDITURE AUTHORIZATION . The Board of Directors shall have the authority to expend an amount not to exceed one hundred dollars (\$100.00) in accordance with Section 10 of Article V of the Constitution of this club.

10. THE LONG RANGE PLANNING COMMITTEE . To provide input on proposed Board actions and to act as a sounding board for members of the Klub, the Board of Directors shall appoint a standing committee of nine long-term members. After the Committee is initially appointed, vacancies on the Committee will be filled by nomination and vote of the Committee. Seats on the Committee are for a period of eight years. Resignations must be submitted in writing to the Chairman of the Committee. The Chairman of the Committee will be appointed each April by the President of PARK. The Chairman will serve for one year and will act as the tenth member of the Committee during that year.

11. PARK REPEATER ASSOCIATION . The PARK Repeater Association is an integral part of the Plano Amateur Radio Klub. It's purpose is to provide and service repeater equipment for the use and enjoyment of PARK members. Members who wish to support the repeater will pay the annual dues as established by the voting membership

The following is for information only; it is not a part of the Constitution or the By-Laws.

Record of Amendments

March 16, 1993 .Changed by-law number 10 to increase the number of permanent members of the Long Range Planning Committee from eight to nine. The chairman to act as the tenth member.

September 19, 1995 .Added paragraph to by-law number 5 to grant free Klub and Repeater membership to the trustees (for the duration of their trusteeship .not for life).

